

Arts and Culture Grant Application

These grants are generously funded by the City of Powell River and managed by the qathet Art Council.

- Name of Organization
 - Mailing address
 - Contact Person
 - Contact Email & Phone Number
- Project Name
 - Project Description - Brief
 - Project Date
 - Project Location
- Total Project Budget
- Amount of Cash requested for Grant
- Amount of In Kind requested for Grant
 - For civic property, please contact the Facility Booking Clerk at the Recreation Complex to confirm the dates and times are available for your booking.
 - Attach the quote to the application as a pdf.
- Other grant applications for this project - include funding body and amount
- Project Description - complete picture
 - Team and lead roles
 - Project goals and how to reach them
 - Timeline
 - Intended Audience
 - Artistic and cultural benefit to the community
- Project Budget - Revenue and Expense must balance to \$0
 - Attach as pdf
- Organization Information
 - Mandate or purpose of your organization
 - BC Society number
 - President / Vice President, Secretary, Treasurer or leaders in group
 - Email
 - Website
 - Previous PRCAC grant award & other projects of your organization
- Previous Year End Financials - Please attach as a pdf.
- Signature of Contact Person:

Check List:

- Your application is complete.
- You have attached the project budget, latest financial statements for the applicant organization and the Facility Rental Agreement quote
- You have included any supporting material, i.e. photographs, price quotes, letters of support, proof of donation. Maximum of 5 supporting documents.
- You have submitted your final report from your last grant request.

Grant Project or Event Budget Proposal - Revenue and Expenses

Please contact the qathet Art Council if you need any help with your application at qathetART@gmail.com

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REVENUE		EXPENSES	
Description	Amount	Description	Amount
Secure revenue		Special Event Insurance	
		Artists Fees	
Secure revenue Subtotal			
Anticipated revenue			
Anticipated Subtotal		Expenses Subtotal	
Secure Subtotal			
Anticipated Subtotal			
Total Revenue		Total Expenses	

Total Revenue MUST balance with Total Expenses.

- You do not need to use this budget form, please attach your own spreadsheet pdf to your application.

Budget definitions

- Secure revenue is money that is currently available for the project.
- Anticipated revenue includes sales, grants and donations, please describe as cash or in kind.
- Expenses - please include service provider quotes, if applicable.

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